

INFORMATION

ON

CONDITIONS AND COSTS OF PARTICIPATION

ESDC Core Course on Security Sector Reform

1 - 8 APRIL 2020

1. Conditions of Participation

This course targets senior national and international mid- to senior level experts and decision-makers, i.e. professionals who are already deployed or just about to be deployed in support of a bilateral, regional or multilateral missions to support security and justice sector reform within EU, CSDP or other International and Regional Organisations, including United Nations Missions and Agencies.

The course is thus open to those involved in programming, programme management and/or in political/policy dialogue in the wider context of SSR including members of the Civil Society, members of armed forces (from rank of Major/OF-3 and above), police (equivalent levels of senior police officers), and staff from non-governmental/civilian organisations (UN professional level P3 and above or equivalent in other organisations, head of substantive section and above), and the political/civilian administration (senior staff, head of division/department and above) who are working in the field of Security Sector Reform.

The course language is English, and participants must be fully proficient in English in order to be able to engage in discussions and fully benefit from the training.

Late arrivals or early departures cannot be accepted. The intense course programme does furthermore not allow for any additional commitments during the course.

Participants are required to complete selected eLearning modules in the preparatory phase preceding the residential part of this course. The timely completion of these eLearning modules is a precondition for receiving the course certificate. A constant well working internet connection and ongoing presence over email is therefore compulsory for participants, also in the preparation (non-residential) phase.

2. Selection Criteria and Process

A Course Admission Board, consisting of the organisers, strives to select a highly qualified group of participants in order to ensure the set course standard. The selection process considers a balance in professional and organisational backgrounds, age, nationality and gender. Qualified female candidates are strongly encouraged to apply.

Since the slots are limited to 30 participants, only the best qualified candidates can be admitted.

3. Application

For the application, please use the provided “Application Form” and fill in all relevant information, particularly an active email address that you have regular access to and keep monitoring.

The course organisation requests the certification from the employer for applicants from ongoing peace support operations to make sure the applicant is properly supported for all required course preparations and released from duty for the residential part of the course in Austria.

Forms that are not properly filled and completed have a lesser chance to be considered for admission.

Please note that all information you will provide to us will be kept strictly internal and shared only with the partners organising the course under the EU Data Protection Regulations.

Duly filled applications forms must be scanned and emailed to: esdc@aspr.ac.at

The application deadline is set for 26 January 2020 strictly.

Successful candidates will be informed after the completed selection process, which will be within 2 weeks after the application deadline.

4. Costs of Participation

Course participants are requested to cover their accommodation and meals at a selected hotel and their individual travel expenses to the course venue. Participants are furthermore expected have a valid full medical and other insurance coverage for their stay in Austria.

Detailed information on the hotel and related booking instructions will be provided to admitted participants only. The estimated cost for the course package at a selected hotel and is approximately 110 – 120 EUR per person per day (includes overnight, breakfast and lunch) – subject to ongoing price adjustments.

Due to generous support by the Austrian Federal Ministry of Defence, the course will be hosted as follows: the seminar facility, course materials and expert trainers as well as the coffee breaks during the course, a welcome reception and an Austrian Dinner Evening are covered.

Any additional questions should be directed to the
Austrian Study Centre for Peace and Conflict Resolution (ASPR)

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