



AUSTRIAN STUDY CENTRE FOR PEACE
AND CONFLICT RESOLUTION – ASPR



Ministry of Defence
and Sports of the
Republic of Austria

INFORMATION ABOUT CONDITIONS AND COSTS OF PARTICIPATION

ESDC CORE COURSE ON SECURITY SECTOR REFORM (SSR) 15-23 APRIL 2015, STADTSCHLAINING/AUSTRIA

1. Conditions of Participation

Potential participants are expected to have expertise in their respective areas of professional competence related to SSR and should currently be or plan to be involved in planning, assessing, and/or implementing SSR activities. Interested representatives from the military, the police and the judiciary are equally encouraged to apply, as well as representatives from governmental bodies, international organizations, NGOs and other civil society actors working in the field of SSR.

Since English will be the working language of the course, participants must have a good command of English to be able to engage in discussions and fully benefit from the training.

Since the course is designed in a modular structure, participants who wish to arrive late or depart early cannot be accepted.

The ESDC requires all participants to complete selected IDL (Internet-Based Distance Learning) modules in the preparatory phase preceding the residential part of the course. The timely completion of the IDL phase is a precondition for receiving a certificate at the end of the course in Stadtschlaining.

2. Selection of Participants

The organizers intend to select a highly diverse group of participants in terms of professional and organisational background, age and nationality, and with regard to gender balance. However, as only a limited number of 30 participants can be accepted, priority is given to applicants who best fulfil the conditions outlined above to ensure training at the highest level.

To apply to the course use the **“Application Form”** sent out with this email. Please fill in all relevant information and **provide an active email address** you have regular access to, as we will be sending you important course related information. The information you share in the form will only be used for selection purposes and will not be distributed to third parties.

All applicants (whether applying in their own capacity or nominated by their institutions) are requested to send a duly filled in application form **by email** to
Ms. Claudia Hofer, hofer@aspr.ac.at, Tel: +43 (0) 3355 2498 507

Please make sure to send your course application form no later than 31 January 2015 in order to be considered for the selection process.

3. Costs of Participation

The support of the Austrian Ministry of Defence and Sports covers all course related expenses (such as participation fees, course materials, expert honoraria, etc.). Participants only need to cover their full board accommodation at the local Hotel and Conference Centre for the duration of the training as well as their individual travel expenses. Free collective transport between Vienna and the course venue will be provided by the ASPR. Furthermore, participants will be responsible for all beverages, laundry, telephone bills and other personal costs that might occur.

The total cost for 8 nights full-board accommodation (incl. coffee breaks and social event) at Hotel Burg Schlaining amounts to € 850,- per participant. Information on the payment procedures will be sent out to participants in due course.

Questions regarding the Core Course on SSR should be directed to the
Austrian Study Centre for Peace and Conflict Resolution (ASPR):

Ms. Claudia HOFER
hofer@aspr.ac.at
Tel.: +43 (0) 3355 2498 507